

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY April 26, 2021

Note: This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'. The meeting has the same status as a meeting held 'in person' and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public, and anyone interested in observing or participating can do so by following the link below.

Join Zoom Meeting:

<https://us02web.zoom.us/j/89086331744?pwd=ZmZkL2NRT01rdlFndGdKUzQzeG5YQT09>

Meeting ID: 890 8633 1744

Passcode: 204713

AGENDA

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 29th March 2021**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
 - a) Local resident – Funding for maintenance of Rural Roads
 - b) Local resident – state of roads at Long Swales
 - c) Request from the Mechanics Institute for a Parish Cllr to join their trustees – see item below. See item 14

- d) Henry Jenkins Community Pub Ltd – Request for the Parish Council to support the HJCP Ltd as they apply for the reapplication of the “Asset of Community Value” on the eastern-annexe. See item 10

5. Urgent updates from County and District Councillors if present.

6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:

7. Planning – notification of recent Decisions made by Harrogate Borough Council:

- a) 20/02720/RG3 - St Andrews Church, Church Street, Kirkby Malzeard. Repair and rebuild of a retaining wall. Harrogate Borough Council. Permitted
- b) 20/02721/LB - St Andrews Church, Church Street, Kirkby Malzeard. Repair and rebuild of a retaining wall. Harrogate Borough Council. Permitted
Consider an update from Cllr Aksut re communications with Harrogate Borough Council following the above decisions a) and b).
- c) 20/04702/FUL - Hoggerstone Farm, Belford Lane To Hogerston Hill - Erection of a first-floor rear extension and 'link' building to join the main house with now converted barn (as consented application 19/00628/FUL). Bromet. Permitted

8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 21/01408/FUL - Kirkby Moor Road Farm, Kirkby Moor Road, Kirkby Malzeard - Conversion of stores to form 1no. bedroom residential annex to Kirkby Moor Road Farm. Broadley.
- b) 21/01215/FUL - Mount Pleasant Farm, Laverton - Erection of part two storey part single storey extension. Robinson.
- c) 21/00906/FUL - The Laurels, Laverton Village, Laverton - Conversion and extension of existing outbuilding including raising of roof to form 1 no. dwelling house. Abrahams.

9. Planning – Enforcement issues.

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

10. Planning - Assets of Community Value

- a) Nomination of the Queen’s Head Pub as an Asset of Community Value – update from Cllr Saxon

- b) Consider the request for the Parish Council to support the HJCP Ltd as they apply for the reapplication of the “Asset of Community Value” on the eastern-annexe.

11. Children’s Play Area.

- a) Consider recent weekly condition reports from Councillors.
- b) Update from Cllr Robertshaw on ideas for the Play Area improvements.

12. Traffic safety – Consider an update from Cllr Askut on the proposals to purchase a data logger (which will record speed of vehicles) and any other options and vote on whether or not to proceed

13. Laverton Defibrillator – Progress report on from the Chair.

14. Mechanics Institute Village Hall – Consider a request from the MIVH trustees that a member of the Parish Council attend the monthly trustee meetings.

15. Pavement licences

- a) Consider supporting an application to HBC to issue Pavement licences to allow restaurants to have outdoor seating.
- b) Consider whether the Parish Council makes an application to HBC to allow stalls in the Jubilee Garden occasionally.

16. Property Assets

- a) Consider monthly condition reports from Councillors.

17. Pinfold – Approve the revised tenancy agreement.

18. Parish Council Logo - Consider use of the Parish Council’s logo by village organisations.

19. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NYCC Highways
- b) Any new items to be raised by Councillors or public.

20. Financial Items:

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Q4 Comparison to Budget – Consider and approve explanations for variances.
- d) Approve V Preston as the named debit card holder.

e) Update on the changing of the bank mandate to include Cllr Robertshaw and remove former Cllr Mountain.

f) Update on the insurance arrangements for 2021-22.

g) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£14.39	Zoom Expenses
Beyond Digital	£1059.60	Printing of the Neighbourhood Plan questionnaire and envelopes

21. The Annual Meeting of the Parish Council is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 4th May, 2021 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 28th April 2021 please.

22. Date(s) of next ordinary meeting(s): The Parish Council will consider arrangements for future meetings in view of the fact that the power to hold Parish Council meetings remotely ceases on 7 May 2021. The dates, venues and arrangements for future meetings will be confirmed and published in the minutes of this meeting.

23. Emergency Delegation of Powers to the Clerk. Consider implementing the delegation of Powers to the Clerk, in view of the fact that the power to hold Parish Council meetings remotely ceases on 7 May 2021.

24. Any Other Business. Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.
Dated 21/04/2021

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc